



## Amarillo City Council Regular Meeting

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August 15, 2023

3:00 PM

City Hall - Council Chamber

601 S. Buchanan Street, 3rd Floor

Amarillo, Texas 79101

### AGENDA

1. **Call to Order**
2. **Invocation** Charlie Keys, First Methodist Church - Amarillo Campus Pastor
3. **Pledge of Allegiance**
4. **The Texas Pledge**
5. **Proclamations**
  - 5.A. "Panhandle PBS Day"
6. **Public Comment** The public will be permitted to offer public comment on agenda items and items related to City business. Citizens interested in commenting may sign up online at <https://www.amarillo.gov/departments/city-manager/city-secretary/public-address-registration-form>, by calling the City Secretary's office at (806) 378-3014, or in person in Room 303 of City Hall, 601 S. Buchanan. Citizens should sign up at least 15 minutes prior to the scheduled meeting start time.
7. **Discussion Items** City Council will discuss or receive reports on the following current matters or projects.
  - 7.A. Review agenda items for regular meeting and attachments
  - 7.B. Discuss Updates to International Code Council (ICC) Codes
  - 7.C. Request future agenda items and reports from City Manager
8. **Consent Items** It is recommended that the following items be approved and that the City Manager be authorized to execute all documents necessary for each transaction. The following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Councilmember, in which event the item shall be considered in its normal sequence after the items not requiring separate discussion have been acted upon by a single motion.

**8.A. CONSIDER APPROVAL – MINUTES**

This item considers approval of the City Council minutes for the work session held on August 1, 2023. (Contact: Stephanie Coggins, City Secretary)

**8.B. CONSIDER APPROVAL – MINUTES**

This item considers approval of the City Council minutes for the regular meeting held on August 1, 2023. (Contact: Stephanie Coggins, City Secretary)

**8.C. CONSIDER APPROVAL – MINUTES**

This item considers approval of the City Council minutes for the Work Session held on August 9, 2023. (Contact: Stephanie Coggins, City Secretary)

**8.D. CONSIDER APPROVAL – MINUTES**

This item considers approval of the City Council minutes for the Work Session held on August 10, 2023. (Contact: Stephanie Coggins, City Secretary)

**8.E. CONSIDERATION OF RESOLUTION NO. 08-15-23-1**

This item considers a resolution authorizing an application for the 2023 Edward Byrne Memorial Justice Assistant Grant; authorizing an Interlocal Agreement to share grant funds with Potter County, and authorizing administrative adjustments to documents as needed. The grant will total \$128,675.00, and the interlocal agreement allows the grant to be split 50% with the Potter County Sheriff's Office as per grant requirements. The City's share will be \$64,337.50. (Contact: Martin Birkenfeld, Chief of Police)

**8.F. CONSIDERATION OF RESOLUTION NO. 08-15-23-2**

This item considers approval of a resolution that permits the City of Amarillo's participation in future tax abatements involving reinvestment zones and specifies the guidelines and criteria for that participation. (Contact: Andrew Freeman, Deputy City Manager)

**8.G. CONSIDER ACCEPTANCE - PUBLIC UTILITY EASEMENT DEDICATIONS**

This item considers the acceptance of the dedication of four Public Utility Easements (P.U.E) being a total of 0.70 acres of unplatted land, in Section 11, Block 9, BS&F Survey, Potter County, Texas. (VICINITY: NW 12th Ave. and Western St.; GRANTOR/S: David Weir, Tascosa Development Company, LLC, and Tascosa Golf Club, LLC) (Contact: Brady Kendrick, Senior Planner)

**8.H. CONSIDER APPROVAL - AVIATION CLEAR ZONE EASEMENT**

This item considers approval of an Aviation Clear Zone Easement being 5,250 feet above mean sea level above the plat Washington Industrial Tracts Addition Unit No. 18, an addition to the City of Amarillo, being a replat of a portion of Lot 6, Block 3, Washington Industrial Tracts Addition Unit No. 8, in Section 173, Block 2, AB&M Survey, Randall County, Texas. VICINITY: S Washington Street and SW 58th Avenue; APPLICANT/S: Hope to Opportunities Foundation (Contact: Cody Balzen, Principal Planner)

- 8.I. CONSIDER AWARD - ANNUAL SUPPLY CONTRACT FOR COS-50 SPECIALIZED PRODUCTS USED IN SEALING PAVED ALLEYS**  
Award to: Professional Coating Technologies, Inc. - Not to exceed \$150,000.00  
This item is to consider awarding an annual supply contract for the purchase of COS-50, a specialized product used by the Street Division to seal and maintain the City's paved alleys. This item is for an initial term of one year, with four one-year options to renew. (Contact: Alan Harder, Interim Director of Public Works)
- 8.J. CONSIDER AWARD - BID 7573 ASPHALTIC CEMENT (AC-5) ANNUAL SUPPLY CONTRACT**  
Award to: Ergon Asphalt and Emulsion, Inc. - Not to exceed \$877,500.00  
This item is to consider the award of a contract for the purchase of up to 270,000 gallons of AC-5 Asphaltic Cement, used by the Street Division during the summer, for sealcoating of paved residential streets. The sealcoating process is essential to extending the life of city streets. (Contact: Alan Harder, Interim Director of Public Works)
- 8.K. CONSIDER APPROVAL - RENEWAL OF ROCK SALT ANNUAL CONTRACT**  
Award to: Salt Pointe, LLC - Not to exceed \$92,500.00  
This item considers the second and final one-year renewal of a contract for the purchase of Rock Salt used by the Street Division for de-icing streets and intersections during Fall and Winter seasons. (Contact: Alan Harder, Interim Director of Public Works)
- 8.L. CONSIDER APPROVAL - RENEWAL OF FLEXIBLE AGGREGATE BASE ANNUAL CONTRACT**  
Award to: J. Lee Milligan, Inc. - Not to exceed \$328,125.00  
This item considers a one-year renewal of a contract for the purchase of Flexible Aggregate Base used by the Street division to repair streets and alleys throughout the city. (Contact: Alan Harder, Interim Director of Public Works)
- 8.M. CONSIDER APPROVAL - RENEWAL OF ASPHALTIC EMULSION CHFRS-2P ANNUAL CONTRACT**  
Award to: Ergon Asphalt and Emulsion, Inc. - Not to exceed \$156,000.00  
This item considers a one-year renewal of a contract for the purchase of Asphaltic Emulsion (CHFRS-2P) used by the Street division to seal cracks in paved streets throughout the city. This is the final renewal available for this contract. (Contact: Alan Harder, Interim Director of Public Works)
- 8.N. CONSIDER AWARD - AIRPORT ASSET MANAGEMENT SOFTWARE MAINTENANCE**  
Award to: The Arcanum Group, Inc. - \$64,498.45 (DIR #DIR-CPO-4491)  
This item considers the purchase of FY22/23 and FY23/24 software support for Rick Husband Amarillo International Airport's asset management software and its operating system document management/database middleware. (Contact: Michael Conner, Director of Aviation)

**8.O. CONSIDER AWARD - ADVERTISING ANNUAL CONTRACT**

Award to: Amarillo Globe News and Morris Communications - \$91,504.04

This item considers the award of a contract for advertising services to be utilized by various City departments. (Contact: Trae Kepley, Purchasing Agent)

**8.P. CONSIDER APPROVAL - CHANGE ORDER NO. 3 FOR IMPLEMENTATION SERVICES CONTRACT FOR ENTERPRISE RESOURCE PLANNING SOFTWARE**

Award to: Cognizant Worldwide Limited (Collaborative Solutions, LLC)

Original Award: \$2,382,515.00

Previous Change Orders: 155,396.00

Change Order No. 3: 25,000.00

Total Revised Award (not to exceed): \$2,562,911.00

This item considers the approval of Change No. 3 to the Implementation Services Contract for Enterprise Resource Planning Software in order to address additional testing needs discovered during the on-site testing sessions for the Human Capital Management (HCM) and Payroll phase of implementation.

(Contact: Matthew Poston, Director of Finance)

**9. Non-Consent Items**

**9.A. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE NO. 8067**

This item is a public hearing and first reading to consider an ordinance rezoning a 3.37 acre tract of unplatted land, in Section 58, Block 2, A.B.&M. Survey, Potter County, Texas, plus one-half of all bounding streets, alleys, and public ways, to change from Agricultural District to Heavy Commercial District. (VICINITY: Interstate 40 and Juett Attebury Rd.; APPLICANT/S: Drew Donosky for Attebury Farm, LLC and Buc-ee's Amarillo, LLC ) (Contact: Brady Kendrick, Senior Planner)

**9.B. DISCUSS AND CONSIDER PROPOSED TAX RATE**

This item is to discuss and consider the proposed tax rate for maintenance and operation and debt service for the proposed 2023/2024 City of Amarillo fiscal year budget. (Contact: Laura Storrs, Assistant City Manager and CFO)

**9.C. CONSIDERATION OF RESOLUTION NO. 08-15-23-3**

This item considers a resolution denying Southwestern Public Service Company's proposed rate increase request in connection with its Statement of Intent submitted on about February 8, 2023; requiring reimbursement of reasonable legal and consultant expense; finding that the meeting complies with the Open Meetings Act; and making other findings and provisions related to the subject. (Contact: Laura Storrs, Assistant City Manager and CFO)

**9.D. CONSIDERATION OF RESOLUTION NO. 08-15-23-4**

This item considers a resolution approving the proposed operating budget for the

fiscal year 2023-2024 for the Amarillo Economic Development Corporation.  
(Contact: Kevin Carter, Amarillo Economic Development Corporation)

**9.E. CONSIDERATION OF RESOLUTION NO. 08-15-23-5**

This item considers a resolution nominating Bell Textron, Inc. as a qualified business and enterprise project to the Texas Enterprise Zone program. (Contact: Andrew Freeman, Deputy City Manager)

**9.F. CONSIDERATION OF RESOLUTION NO. 08-15-23-6**

This item considers a resolution nominating BSA Hospital, LLC as a qualified business and enterprise project to the Texas Enterprise Zone program. (Contact: Andrew Freeman, Deputy City Manager)

**9.G. CONSIDERATION OF RESOLUTION NO. 08-15-23-7**

This item considers a resolution requesting the dissolution of the Amarillo First Responders' Excellence and Innovation Fund. (Contact: Laura Storrs, Assistant City Manager and CFO)

**9.H. CONSIDER AWARD - SIDEWALK CONSTRUCTION SERVICES IN THE SAN JACINTO NEIGHBORHOOD PLAN BOUNDARY**

Award to: Tate CO/Tate's Excavation - \$50,000.00

This item considers award of a contract for sidewalk and driveway construction services including removal, repair and replacement in the public right-of-way in the San Jacinto Neighborhood Plan area as part of the neighborhood association's cost-share program. (Contact: Emily Koller, Director of Planning and Development Services)

**9.I. CONSIDER APPROVAL - GRAZING LEASE AGREEMENT FOR 549.255 ACRES AT HOLLYWOOD ROAD WASTEWATER TREATMENT FACILITY**

Lessee: Darren Hodgkins - \$30,207.55

This item considers the award of a five-year lease agreement for 549.255 acres at the Hollywood Road Wastewater Treatment Facility to allow for grazing on the land. (Contact: John Collins, Director of Utilities)

**9.J. CONSIDER AWARD - CONTRACT FOR NEW LED WALKING PATH, AREA SAFETY LIGHTING, AND LIGHTING CONTROL SYSTEMS FOR SAM HOUSTON PARK, SAN JACINTO PARK, AND MEDICAL CENTER PARK**

Award to: Musco Sports Lighting, LLC - \$1,216,931.00 (Buy Board #677-22)

This item considers the award of a contract for the demolition of old lighting systems and installation of new LED walking path, area safety lighting, and lighting control systems for Sam Houston Park, San Jacinto Park, and Medical Center Park. This project will be funded through a combination of American Rescue Plan Act (ARPA) funding and general construction funds. (Contact: Jerry Danforth, Director of Facilities)

**9.K. CONSIDER APPROVAL - CHANGE ORDER NO. 3 FOR 34TH AVENUE PUMP STATION SWITCHGEAR REPLACEMENT**

Award to: Brown Construction Services	
Original Award	\$ 2,165,000.00
Previous Change Orders	189,300.93
Current Change Order No. 3	<u>48,607.95</u>
Total Revised Award	\$ 2,402,908.88

This item considers approval of Change Order No. 3 to the construction contract for the 34th Avenue Pump Station Switchgear Replacement Project in order to add repair services for Pump No. 6. (Contact: Kyle Schniederjan, Director of Capital Projects Development and Engineering)

## 10. Adjourn

Please note: The City Council may take up items out of the order shown on any Agenda. The City Council reserves the right to discuss all or part of any item in an executive session at any time during a meeting or work session, as necessary and allowed by state law. Votes or final decisions are made only in open Regular or Special meetings, not in either a work session or executive session.

Amarillo City Hall is accessible to individuals with disabilities through its main entry on the south side (601 S. Buchanan Street) of the building. An access ramp leading to the main entry is located at the southwest corner of the building. Parking spaces for individuals with disabilities are available in the south parking lot. City Hall is equipped with restroom facilities, communications equipment and elevators that are accessible. Individuals with disabilities who require special accommodations, or a sign language interpreter must contact the City Secretary's Office 48 hours prior to meeting time by telephoning 378-3013 or the City TDD number at 378-4229.

Watch the meeting live: <http://amarillo.gov/city-hall/city-government/view-city-council-meetings>.

I certify that the above notice of meeting was posted on the electronic bulletin board in City Hall, 601 S. Buchanan, Amarillo, Texas, and the City website (www.amarillo.gov) on or before the 11th day of August, 2023, at 5:00 p.m., in accordance with the Open Meetings Laws of the State of Texas, Chapter 551, Texas Government Code.

/s/ Stephanie Coggins

Stephanie Coggins, City Secretary