



**Commissioners' Court Agenda
Monday, January 23, 2023 – 9:00 AM
Potter County Commissioners' Courtroom
500 S. Fillmore, Room 106
Amarillo, TX 79101**

POSTED AGENDA this 19th day of January, 2023 at 9:30 a.m.

1. **CALL TO ORDER**

2. **PLEDGES TO U.S. FLAG, TEXAS FLAG AND INVOCATION**

3. **RECOGNITION OF MINUTES**

- 3.A To recognize the minutes from the January 9, 2023 Potter County Commissioners Court.
[Minutes \(003\).pdf](#)

4. **VOUCHERS**

- 4.A To consider and act upon the approval of the vouchers as prepared by the County Auditor's office. [Dossett]
[08 Summary CCT Check Registry for January 23 2023.pdf](#)
[08 CCT Check Register for January 23 2023.pdf](#)

5. **INSURANCE - HUMAN RESOURCES**

- 5.A To recognize the insurance fund report. [Woodard]
[Copy of 01-23-23 Comm Court report Final.xlsx](#)

6. **TREASURER'S REPORT**

- 6.A To hear the monthly Treasurer's Report and the Quarterly Investment Report. [Graves]
[Cash report.pdf](#)
[Investment Report.pdf](#)

7. **AGENDA ITEMS**

Discussion and possible action relative to:

7.A **WILLOW CREEK PROPERTY:**

To consider and act upon conveying land at Willow Creek to Homeless Heroes and appointing a member of the Commissioners' Court to execute such conveyance. [Tanner]

7.B **SHERIFF'S VEHICLES:**

To consider and act upon granting a discretionary exemption from the County Purchasing Act for the acquisition of vehicles for the Potter County Sheriff. [Thomas]
[Discretionary Exemption Sheriff's Vehicles 2023.pdf](#)

7.C RACIAL PROFILING REPORT:

To review and recognize the Profiling Report for 2022 for Constable Precinct 1. [Wertz]
[Wertz.pdf](#)

7.D DRUG COURT GRANT:

To consider and act upon the 2024 grant to continue the operation of the Drug Court.
[White]
[Resolution; Drug Court.pdf](#)
[Certification.Drug Court.pdf](#)

7.E WEST TEXAS COUNTY JUDGES AND COMMISSIONERS ASSOCIATION:

To consider and act upon a request from the Amarillo Convention & Visitors Bureau for Potter County to Host the 2025 West Texas County Judges and Commissioners' Association for 2025. [Amy Tarr, Coffee]
[Resolution West Texas County Judges and Commissioners Association 2025.pdf](#)

7.F BULLET-RESISTANT SHIELD GRANT PROGRAM:

To consider and act upon authorizing Judge Tanner to accept a grant award for state-assistance from the Office of the Governor for the Bullet-Resistant Shield Grant Program.
[Thomas]
[Statement of Grant Award.pdf](#)

7.G CONTINUING EDUCATION:

To recognize Sherri Aylor's education requirement per Tax Code 6.231. [Aylor]
[Aylor.pdf](#)

7.H TAX OFFICE:

To consider and act upon tax refunds for over-payment of taxes. [Dossett, Aylor]
[tax refund Alejandro Najera.pdf](#)
[tax refund Cisneros Guillermo.pdf](#)
[tax refund Robert E Gerald James Avery Rush III.pdf](#)

7.I EQUIPMENT PURCHASE FIRE RESCUE:

To consider and act upon the purchase of a 2024 Chevrolet 3500 HD Silverado from Caldwell Country. Total purchase amount \$66,950 under Buy Board contract #601-19. Funds budgeted. [Chief Lake]
[CPS-BUYBOARD1.doc POTTER COUNTY -2023-2024 CHEVROLET 3500HD SILVERADO 4X4 CREW CAB LT LWB \(SRW\) CK30943-1X-NOVEMBER22 \(Q121769\).doc](#)

7.J EQUIPMENT PURCHASE FIRE RESCUE:

To consider and act upon the purchase of a Motorola APX 8500 mobile radio from Motorola. Total purchase amount \$8,689.38 under HGAC contract 17724. Funds budgeted.
[Chief Lake]
[Motorola APX 8500.pdf](#)

7.K OLD FIRE STATION #1 BUSHLAND:

To discuss the sale of Old Fire Station #1 Bushland and take any action if necessary.
[Latimer, Lonning]

7.L FY2023 TIDC FORMULA GRANT RESOLUTION:

To consider and act upon a resolution to apply for funds under the 2023 TIDC Indigent Defense Formula Grant Program. [Dossett]
[TIDC Formula Grant FY23.docx](#)

7.M FLAP GRANT:

To consider and act upon acceptance of Federal Land Access Program award for preliminary scoping of access road at the Cross Bar Ranch with 29% county match, or \$27,000.
[Latimer, Coffee]
[TX FLAP PT US87\(2\) CROSS BAR SRMA ACCESS Scoping FTA.docx](#)
[TX FLAP PT US87\(2\) CROSS BAR SRMA ACCESS Scoping MOA.docx](#)
[TX FLAP PT US87\(2\) CROSS BAR SRMA ACCESS Shortlist Notification Letter.pdf](#)

7.N PATROL VEHICLES:

To consider and act upon granting a discretionary exemption from the County Purchasing Act for the acquisition of vehicles for county law enforcement offices. [Thomas, Parker]

[Discretionary Exemption Law Enforcement Vehicles 2023.pdf](#)

7.O FORMAL PROPOSAL 1206-21 RENEWAL:

To consider and act upon the renewal of RFP 1206-21 Jail Meals with 5 Star Correctional Services. Renewal will include a price increase of 1.074% per meal as allowed in the proposal. Effective date February 11, 2023 - February 10, 2024. [Chief Giles, Lonning]

[5 Star 2023 Pricing.pdf](#)

7.P EQUIPMENT PURCHASE:

To consider and act upon the purchase of a Bait Car Surveillance System. Total purchase \$7,075.00, funds budgeted. [McBroom]

[CoverTrack.pdf](#)

8. EMPLOYMENT ITEMS

To consider and act upon the following employment items:

8.A ROAD AND BRIDGE:

This termination of Cody Tabor as Maintenance Mechanic/Welder effective January 3, 2023.

[Ysaguirre]

[Tabor.pdf](#)

9. POTTER COUNTY PROJECTS

To hear a report on various Potter County Projects and to take any action necessary. [Wade]

10. JAIL REPORT

To hear a report on the Potter County Detention Center and to take any action necessary.

11. PROPERTY INSURANCE

To consider and act upon any insurance claims, accidents, etc. against the County.

12. EXECUTIVE SESSION

To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

12.A EXECUTIVE SESSION ON HEALTH INSURANCE:

To convene an executive session pursuant to Texas Government Code Section 551.071(1)(A) to receive the advice of the County Attorney regarding developments with the County's health insurance program and contemplated litigation. [Brumley]

13. UPCOMING AGENDA ITEMS

To receive agenda items for the next Commissioners' Court.

14. ADJOURNMENT

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS, WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.

Notice: Any documentation linked to this Agenda are subject to change both after posting and/or after discussion and vote during the Commissioners' Court meeting.